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**FORT VERMILION SCHOOL DIVISION**  
*“Our Children, Our Students, Our Future: Moving the Dial on Every Child”*

**BOARD OF TRUSTEES  
REGULAR & ORGANIZATIONAL MEETING**

**OCTOBER 18, 2023 – 10:00 AM**

**CENTRAL OFFICE**

**A G E N D A**

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## Fort Vermilion School Division 2023-2024 Board Work Plan

### Divisional Goals:

1. Every Student is Successful
2. Quality Teaching and School Leadership
3. Effective Governance

### Divisional Priorities:

1. FVSD will foster connectivity and well-being amongst community, students, parent and staff
2. All students will improve literacy skills
3. All students will improve numeracy skills
4. Students will be exposed to, engaged in and build skills for their career path

August 29, 2023 (COW) 10 am	Monitoring:	Other Events	
	O & M Project Update	28	New Teacher Orientation
	<b>Communications:</b>	29	Organizational Day
	Board Communications / Trustee Communication	30	PD Day
	Key Messages to the Media	31	PD Day
September 19, 2023 10 am	Monitoring:	Other Events	
	Focus on Student Achievement	1	Organizational Day
	<ul style="list-style-type: none"> <li>UHSR</li> </ul>	4	Labour Day
	Superintendent Report	5	First Day for Students
	Focus on Priorities – Career Path	30	National Day for Truth & Reconciliation
	Review Trustee Handbook	School Council Meetings	
	Specialized Learning Supports Report		
	Initial Staffing and Enrolment Report (COW)		
	Review Board Work Plan (COW)		
	Trustee Remuneration (COW) (review every 2 years – 2023)		
	<b>Communications:</b>		
	Board Communications / Trustee Communication		
	Key Messages to the Media		
October 18, 2023 10 am	Monitoring:	Other Events	
	Organizational Meeting	6	PD Day
	Focus on Student Achievement	9	Thanksgiving Day
	<ul style="list-style-type: none"> <li>High Level Public School</li> <li>La Crete Public School</li> </ul>	School Council Meetings	
	Superintendent Report		
	Focus on Priorities – Connectivity, Literacy, Numeracy		
	Finance Report		
	New Modular Classroom Requests		
	DRAFT AERR (COW)		
	Full Review of Capital Plan (COW)		
	<b>Communications:</b>		
	Board Communications / Trustee Communication		
	Key Messages to the Media		
	Discuss Communication Plan		



## Fort Vermilion School Division 2023-2024 Board Work Plan

November 29, 2023 10 am	<b>Monitoring:</b>	<b>Other Events</b>
	Focus on Student Achievement <ul style="list-style-type: none"> <li>Sand Hills Elementary School</li> <li>Spirit of the North Community School</li> </ul> Superintendent Report Finance Report 2022-2023 Audited Financial Statement Essential Services Accountability Report Annual Education Results Report	9 Last Day of Quad 1 10 Division PD Day 11 Remembrance Day 13 Remembrance Day (observed) 14 First Day of Quad 2 19-21 ASBA Fall General Meeting 29 School Council Chairs Meeting (5-8 p.m.)  School Council Meetings
	<b>Communications:</b>	
	Board Communications / Trustee Communication Key Messages to the Media	
December (no scheduled meeting)	<b>Monitoring:</b>	<b>Other Events</b>
		20 First Day of Christmas Break 25 Christmas Day 26 Boxing Day
	<b>Communications:</b>	Christmas Concerts School Council Meetings
January 24, 2024 10 am	<b>Monitoring:</b>	<b>Other Events</b>
	Focus on Student Achievement <ul style="list-style-type: none"> <li>Rocky Lane School</li> <li>Buffalo Head Prairie School</li> </ul> Superintendent Report Annual Local % Expenditure Report (reported biennially 2023) Finance Report Fiscal Quarterly Accountability Report Fundraising Report	1 New Year's Day 8 Classes Resume 30 Last Day of Semester 1 & Quad 2 31 First Day of Semester 2 & Quad 3  School Council Meetings
	<b>Communications:</b>	
	Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	



## Fort Vermilion School Division 2023-2024 Board Work Plan

COW /Board Planning March 1 & 2, 2024	<b>Monitoring:</b>	<b>Other Events</b>  February 9 PD Day 12-14 School Closed 15-16 Teachers' Convention 19 Family Day  School Council Meetings
	Trustee Development DRAFT Three Year Capital Plan (COW) Priority Update	
	<b>Communications:</b> Board Communications / Trustee Communication Board Development Key Messages to the Media	
March 27, 2024 10 am	<b>Monitoring:</b>	<b>Other Events</b>  3-5 Alberta Rural Education Symposium 29 First day of Spring Break/ Good Friday 31 Easter Sunday  School Council Meetings
	Focus on Student Achievement <ul style="list-style-type: none"> <li>Blue Hills Community School</li> <li>Hill Crest Community School</li> </ul> Superintendent Report Finance Report Fiscal Quarterly Accountability Report Mid-Year Budget Review (COW) Three Year Capital Plan 2024-2025 School Calendar Review Student Fee Structure	
	<b>Communications:</b> Board Communications / Trustee Communication Board Development Key Messages to the Media	
April 17, 2024 10 am	<b>Monitoring:</b>	<b>Other Events</b>  1 Easter Monday 8 Classes Resume 19 Last day of Quad 3 22 First Day of Quad 4  School Council Meetings
	Focus on Student Achievement <ul style="list-style-type: none"> <li>Florence MacDougall Community School</li> <li>Ridgeview Central School</li> </ul> Superintendent Report Finance Report Review Attendance Boundaries School Jurisdiction Financial Reporting Profile (COW) DRAFT 2024-2025 Budget (COW) DRAFT Three Year Education Plan (COW)	
	<b>Communications:</b> Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	
May 22, 2024 10 am	<b>Monitoring:</b>	<b>Other Events</b>  9 Ascension 17 School Closed 20 Victoria Day/ Pentecost 21 School Closed / Pentecost 22 School Council Chairs Meeting (5-8 p.m.) 25 FVSD Retirement Gala  School Council Meetings
	Focus on Student Achievement <ul style="list-style-type: none"> <li>Rainbow Lake School</li> <li>Fort Vermilion Public School / St. Mary's Catholic School</li> </ul> Superintendent Report Finance Report Three Year Education Plan 2024-2025 Budget Report School Improvement Fund	
	<b>Communications:</b> Board Communications / Trustee Communication Key Messages to the Media	



## Fort Vermilion School Division 2023-2024 Board Work Plan

<b>June 19, 2024</b> 10 am	<b>Monitoring:</b>	<b>Other Events</b>
	Focus on Student Achievement <ul style="list-style-type: none"> <li>• Pathways</li> <li>• Northern Home Education Centre</li> <li>• Upper Hay River School</li> </ul> Superintendent Report Finance Report Internal Auditing Accountability Report Fiscal Quarterly Accountability Report Merit Awards Selection (COW) CEO Evaluation (COW)	3-4 ASBA Spring General Meeting 21 Last day for K-9 Students 24-26 PD for K-9 Teachers 26 Last day for 10-12 Students 27 Organizational Day 27 FVSD Awards Ceremony 28 Summer Break Begins  School Council Meetings Graduations
	<b>Communications:</b>	
	Board Communications / Trustee Communication Key Messages to the Media	

**FORT VERMILION SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING – OCTOBER 18, 2023**  
**CENTRAL OFFICE – 10:00 A.M.**  
**AGENDA**

<b><u>ATTENDANCE</u></b>	2
<b><u>I. CALL TO ORDER</u></b>	2
<b><u>II. FOCUS ON STUDENT ACHIEVEMENT</u></b>	
High Level Public School	3
La Crete Public School	6
<b><u>III. APPROVAL OF AGENDA</u></b>	9
<b><u>IV. APPROVAL OF MINUTES</u></b>	9
Minutes of the Regular Board Meeting September 19, 2023	10
<b><u>V. COMMUNICATIONS</u></b>	14
<b><u>VI. TRUSTEE SHARING ON PD/COMMITTEES</u></b>	
<b><u>VII. DELEGATIONS OR EXTERNAL PRESENTATIONS</u></b>	
<b><u>VIII. MONITORING REPORTS</u></b>	
a. Superintendent's Report	15
b. Focus on Priorities – Connectivity, Literacy, Numeracy	17
c. Finance Report	23
d. New Modular Classroom Requests	
<b><u>IX. OTHER BUSINESS</u></b>	
a. Naming of High Level Collegiate Building	25
b. Barrier-Free Playground	
<b><u>X. ADJOURNMENT</u></b>	26

## **ATTENDANCE**

Board Members Present:

Board Members Absent:

Administration:

Staff:

Guests:

## **CALL TO ORDER**

(Chairman,) or (Vice-Chairman,) \_\_\_\_\_, called the meeting to order at \_\_\_\_\_.

## **IN-CAMERA**

\_\_\_\_\_ moved that the Board of Trustees go in-camera at \_\_\_\_\_.

\_\_\_\_\_ moved that the Board of Trustees move out of in-camera at \_\_\_\_\_.

## FOCUS ON STUDENT ACHIEVEMENT

### **RE: HIGH LEVEL PUBLIC SCHOOL**

Attached is the Focus on Student Achievement report as presented by High Level Public School.

#### Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1, 1.6.2, 1.6.3 and 1.6.4)

Submitted by Amber Paul, Principal.

#### RECOMMENDATION

\_\_\_\_\_ moved that the Board of Trustees accept the Focus on Student Achievement – High Level Public School Report.

<b>School Presentation to the Board: Divisional Priorities</b>	
<b>School:</b> High Level Public School	
<b>Date of Report:</b> October 11, 2023	
<b>School Context:</b>	<p>High Level Public School is a diverse and inclusive educational institution serving students in grades 7 to 12 in the community of High Level.</p> <p>HLPS accommodates a student body of 500 students, representing various cultural and socioeconomic backgrounds. The school places a strong emphasis on high-quality instruction, ensuring that students acquire the knowledge and skills necessary for their post-high school goals. High Level Public School is committed to improving student performance, particularly in literacy and numeracy. It acknowledges that students have a wide range of skill levels, necessitating small group instruction and evidence-based interventions to address learning gaps and provide additional support.</p> <p>High Level Public School places significant importance on the well-being of its students and on fostering positive connections among students and staff. Admin and staff collaborate with the Connection Team to provide mental health support and universal programming to address mental health concerns.</p> <p>High Level Public School is actively working on strengthening relationships with families and community organizations. This community engagement is important for creating a holistic educational experience and ensuring that the school is an integral part of the larger community. In summary, High Level Public School is focused on providing a well-rounded education that includes academic excellence, social well-being, and community involvement. The school's commitment to addressing individual learning needs and providing mental health support underscores its dedication to the success and overall well-being of its students.</p>
<b>Literacy:</b>	<p>Celebration: Our 3T data shows that students in junior high are making substantial gains in comprehension.</p> <p>Growth Area: Our 3T data shows that students in the poor and very poor range are making minimal progress in comprehension.</p>
<b>Numeracy:</b>	<p>Celebration: Based on our WRAT data, students in grades 7 to 9 are making minimal growth in numeracy which suggests procedural understanding.</p> <p>Growth Area: Based on our WRAT data, students in junior high are making minimal growth in numeracy based on their WRAT data.</p>
<b>Connectivity in the Community:</b>	<p>Celebration: Based on our Connectivity data, students at High Level Public School have positive connections with staff and peers and feel safe, valued, and cared about in our building.</p> <p>Growth Area: Most students who enjoy school, enjoy connecting with friends and activities such as physical education and extra-curricular activities. However, ouBased on our data, there are students do not enjoy coming to school.</p>
<b>Career Path: (talk about your future plan)</b>	<p>Celebration:</p> <ul style="list-style-type: none"> <li>• Guidance Counsellor position – halftime admin to halftime teacher</li> <li>• Post-secondary fair</li> <li>• Northern Lakes Per-employment carpentry and welding</li> <li>• Rap and Work Experience</li> </ul>

- Anne Roberts Career Path District Principal – Careers Next Generation
- Certificates – First Aid, fishing license
- Weekly Home Ec and Shop

Growth Area:

- junior high focus
- CTF – continued focus
- Home ec and shop
- Coding
- Career Presentations – connected to subject area

## FOCUS ON STUDENT ACHIEVEMENT

### **RE: LA CRETE PUBLIC SCHOOL**

Attached is the Focus on Student Achievement report as presented by La Crete Public School.

#### Policy References:

- 1.5 Goals (1.5.1, 1.5.2 and 1.5.3)
- 1.6 Current Priorities (1.6.1, 1.6.2, 1.6.3 and 1.6.4)

Submitted by Gregg McNeil, Principal.

#### RECOMMENDATION

\_\_\_\_\_ moved that the Board of Trustees accept the Focus on Student Achievement – La Crete Public School Report.

<b>School Presentation to the Board: Divisional Priorities</b>	
<b>School:</b> La Crete Public School	
<b>Date of Report:</b> October 18, 2023	
<b>School Context:</b>	
Grade 7-12 Enrollment: 413 students	
7 – 67 students, 3 classes 8 – 66 students, 2 classes 9 – 59 students, 2 classes 10 – 82 students 11 – 65 students 12 – 75 students	
Six new staff members this year.	
<b>Literacy:</b>	
Celebration: Reading fluency is our strongest area, with all grade levels showing growth from Fall of 2022 to Fall of 2023	
Grade 8 and 9 classes saw greatest growth in Reading Comprehension from Fall of 2022 to Fall of 2023 (Spring 2023 for grade 9 students)	
Growth Area: Comprehension is the area in need of growth. 40 students (22%) currently below average in Comprehension. Grade 7 class has 30% below average in comprehension.	
<b>Numeracy:</b>	
Celebration: All grade levels improved from Fall 2022 to Fall 2023. Fall 2022 63.8% of students at or above average. Fal 2023 66.8% of students at or above average.	
Grade 8 class improved from 63.3% (Fall 2022) at or above average to 70.3% (Fall 2023) Grade 9 class improved from 74.6% (Fall 2022) at or above average to 79.3% (Fall 2023) Grade 10 class improved from 55% (Fall 2022) at or above average to 74% (Fall 2023)	
Growth Area: Grade 7 class has 48% of students (31 students) below average on WRAT. Two new teachers this year in grade 7.	

**Connectivity in the Community:**

## Celebration:

Students feel accepted by adults and classmates.

## Growth Area:

Connection to LCPS

Division 3 – 70/183 students reported they do not enjoy coming to school

Division 4 – 65/159 students reported they do not enjoy coming to school

Main reason students look forward coming to school is friends.

Division 3 – 98 students said friends were very important (compared to ELA – 10, Math -18, other subjects – 18, sports and activities – 60)

Division 4 – 68 students said friends were very important compared to ELA – 22, Math - 16, other subjects – 14, sports and activities – 29)

**Career Path: (talk about your future plan)**

## Celebration:

Revision of Junior High CTF program with a focus on career and skill exploration. Teachers developed CTF programs based on CTS pathways that exposed students to a variety of skills and related careers. Increased number of choices per grade and allow students to repeat choices for further exploration and skill development. This has resulted in greater engagement and purpose for CTF.

Created several partnerships with the community for Apprenticeship and Career Internships for students.

## Growth Area:

Define High School CTS programs to fit within Collegiate. Teachers will use backwards design model to develop CTS pathways that will allow students develop interests and aptitudes, grow knowledge and skills that will support career experiences and post-secondary education in chosen career fields.

## Key Inquiry Question

In what ways can developing LCPS CTS pathways to FVSD Collegiate increase the number of students pursuing post-secondary education in their chosen career?

### **APPROVAL OF AGENDA**

\_\_\_\_\_ moved that the Board of Trustees approve the agenda with the following additional items:

- 1.
- 2.
- 3.
- 4.
- 5.

### **APPROVAL OF MINUTES**

\_\_\_\_\_ moved that the Board of Trustees approve the minutes of the Regular Board Meeting held September 19, 2023, as presented.

**FORT VERMILION SCHOOL DIVISION  
MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 19, 2023**

**PAGE 1 OF 4**

**ATTENDANCE**

**Board Members Present:**

Mr. Marc Beland, Chairman  
Mr. Tim Driedger, Vice Chair  
Mr. Dale Lederer  
Mrs. Linda Kowal  
Mr. Shane Lloyd  
Mrs. Amanda Paul  
Mr. Henry Goertzen  
Mr. Benjamin Friesen  
Mr. John Zacharias

**Administration Present:**

Mr. Michael McMann, Superintendent  
Mr. Norman Buhler, Associate Superintendent  
Mr. Terry Gibson, Associate Superintendent  
Mrs. Karen Smith, Associate Superintendent  
Mrs. Natalie Morris, Associate Superintendent  
Mrs. Darlene Bergen, Executive Assistant  
Mrs. Chandra Tincombe, Public Engagement Coordinator

**Guests:**

Shelly Komarnicki, Principal – UHRS

**ATA Representative:**

Fred Kirby, President

Chairman, Marc Beland called the meeting to order at 10:00 a.m. at Upper Hay River School.

23-09-17053  
IN-CAMERA

Linda Kowal moved that the Board of Trustees go in-camera at 10:00 a.m.

**CARRIED**

23-09-17054  
REVERT TO PUBLIC  
MEETING

Henry Goertzen moved that the Board of Trustees move out of in camera at 2:00 p.m.

**CARRIED**

23-09-17055  
APPROVAL OF  
AGENDA

Amanda Paul moved that the Board of Trustees approve the agenda with the following additional items:

1. Meal Allowance
2. Milage Rate
3. Trustee Honoraria
4. Naming of La Crete Collegiate
5. Naming of Fort Vermilion Collegiate

**CARRIED**

**FORT VERMILION SCHOOL DIVISION  
MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 19, 2023**

**PAGE 2 OF 4**

23-09-17056 APPROVAL OF MINUTES	Benjamin Friesen moved that the Board of Trustees approve the Minutes of the Regular Board Meeting held June 20, 2023, as presented.	CARRIED
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23-09-17057 APPROVAL OF MINUTES	Dale Lederer moved that the Board of Trustees approve the Minutes of the Committee of the Whole Meeting held August 29, 2023, as presented.	CARRIED
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23-09-17058 APPROVAL OF MINUTES	Amanda Paul moved that the Board of Trustees approve the Minutes of the Special Board Meeting held August 29, 2023, as presented.	CARRIED
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23-09-17059 FOCUS ON STUDENT ACHIEVEMENT – UPPER HAY RIVER SCHOOL	Report found in the September 19, 2023, Regular Board Meeting Package.  Dale Lederer moved that the Board of Trustees accept the Focus on Student Achievement – Upper Hay River School Report.	CARRIED
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BOARD COMMUNICATIONS	Board Chair Marc Beland shared a letter dated August 1, 2023, from Deputy Minister of Education, Lora Pillipow, approving the transfer of property between Fort Vermilion School Division and Mackenzie County.  Superintendent Michael McManh shared a letter from the Minister of Education, Demetrios Nicolaides, approving the access request, including any transfers, as submitted in the 2023/24 Budget Report for the 2023/24 school year.
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TRUSTEE SHARING ON PD/COMMITTEES	Trustee Henry Goertzen will be attending the ASBA Zone 1 Meeting in Peace River tomorrow.
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**MONITORING  
REPORTS**

23-09-17060 SUPERINTENDENT'S REPORT	Report found in the September 19, 2023, Regular Board Meeting Package.  John Zacharias moved that the Board of Trustees accept the Superintendent's Report as information.	CARRIED
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**FORT VERMILION SCHOOL DIVISION  
MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 19, 2023**

**PAGE 3 OF 4**

23-09-17061 FOCUS ON PRIORITIES – CAREER PATH ACCOUNTABILITY REPORT	Report found in the September 19, 2023, Regular Board Meeting Package.  Benjamin Friesen moved that the Board of Trustees accept the Focus on Priorities – Career Path Accountability Report.	CARRIED
23-09-17062 SPECIALIZED LEARNING SUPPORTS REPORT	Report found in the September 19, 2023, Regular Board Meeting Package.  Linda Kowal moved that the Board of Trustees accept the Specialized Learning Supports Report.	CARRIED
<b>OTHER BUSINESS</b>		
23-09-17063 MEAL ALLOWANCE	Benjamin Friesen moved that the Board of Trustees amend the Fort Vermilion School Division meal allowance to \$15 for Breakfast, \$20 for Lunch and \$30 for Supper effective October 1, 2023.	CARRIED
23-09-17064 MILAGE RATE	Henry Goertzen moved that the Board of Trustees amend the Fort Vermilion School Division milage rate to \$0.55 effective October 1, 2023.	CARRIED
23-09-17065 TRUSTEE HONORARIA	Dale Lederer moved that the Board of Trustees amend the Board of Trustee amend Trustee Honoraria effective October 1, 2023, as follows: Per Diem - \$250	CARRIED
23-09-17066 TRUSTEE HANDBOOK	Report found in the September 19, 2023, Regular Board Meeting Package.  Shane Lloyd moved that the Board of Trustees accept the Trustee Handbook as amended.	CARRIED
23-09-17067 NAMING OF LA CRETE COLLEGIATE	Benjamin Friesen moved that the Board of Trustees name the La Crete Collegiate Building “De Oabeit Schaul”.	CARRIED
23-09-17068 NAMING OF FORT VERMILION COLLEGIATE	Amanda Paul moved that the Board of Trustees name the Fort Vermilion Collegiate Building “Sipiwan Centre 15”.	CARRIED

**FORT VERMILION SCHOOL DIVISION  
MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 19, 2023**

**PAGE 4 OF 4**

23-09-17069  
ADJOURNMENT

Marc Beland moved that the Board of Trustees adjourn the meeting  
at 2:43 p.m.

CARRIED

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Board Chair

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Associate Superintendent of  
Finance

COMMUNICATIONS

**RE: BOARD CHAIR & SUPERINTENDENT**

Information item.

TRUSTEE SHARING ON PD/COMMITTEES

Information item.

## MONITORING REPORTS

### **RE: SUPERINTENDENT'S REPORT**

A copy of the Superintendent's Report is attached.

Policy Reference

2.9 Delegation of Authority and Responsibility

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

\_\_\_\_\_ moved that the Board of  
Trustees accept the Superintendent's Report as information.

# **SUPERINTENDENT'S REPORT**

## **October 2023**

- Delayed Bussing Guideline
- Minister's Youth Council - Lauren Gallant
- Collegiate Presentation

## MONITORING REPORTS

### **RE: FOCUS ON PRIORITIES – CONNECTIVITY, LITERACY, NUMERACY ACCOUNTABILITY REPORT**

A copy of the Focus on Priorities – Connectivity, Literacy, Numeracy Accountability Report is attached.

#### Policy References:

- 1.5 Goals (1.5.1, 1.5.2 and 1.5.3)
- 1.6 Current Priorities (1.6.1, 1.6.2, 1.6.3 and 1.6.4)

Submitted by Karen Smith, Associate Superintendent of Learning.

#### RECOMMENDATION:

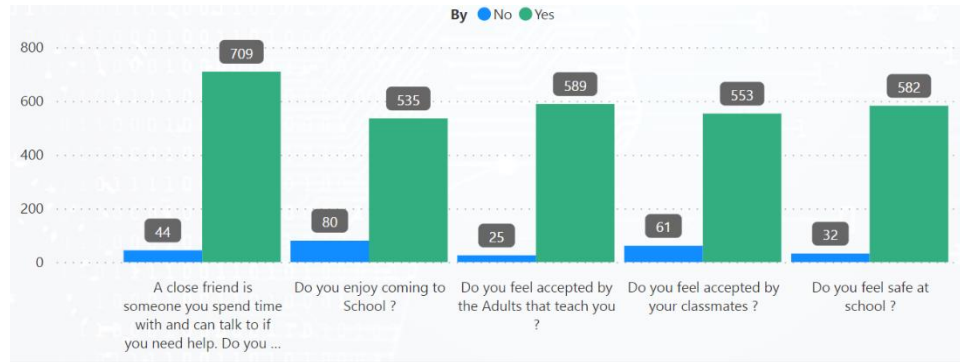
\_\_\_\_\_ moved that the Board of Trustees accept the Focus on Priorities – Connectivity, Literacy, Numeracy Accountability Report.

# Focus on the Priorities

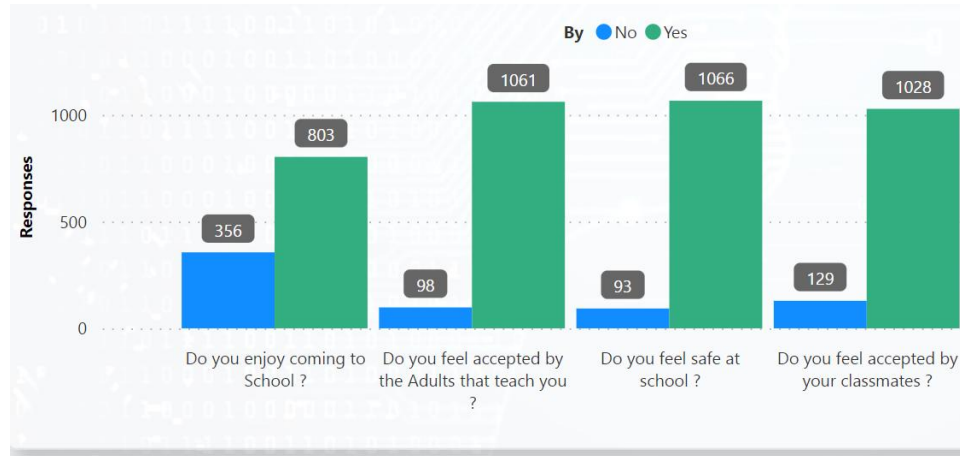
Submitted by Karen Smith

Priority	Current																																																				
Connectivity Natalie Morris	<p>The focus this year for the mental health therapists was to move to an electronic file management system and to provide more group (thematic need) sessions. The following is a breakdown of their services provided this past school year:</p> <p>^ Logs Time Spent</p> <div><p>Counselling Log Session Length Counts (3419)</p><p>All Schools 2022 - 2023 School Year All Grades</p><table><tr><th>Session Length</th><th>Count</th></tr><tr><td>Under 10 minutes</td><td>762</td></tr><tr><td>10-30 minutes</td><td>495</td></tr><tr><td>30-60 minutes</td><td>1873</td></tr><tr><td>2+ hours</td><td>26</td></tr><tr><td>half day</td><td>2</td></tr><tr><td>1-2 Hours</td><td>261</td></tr><tr><td>N/A</td><td>0</td></tr></table></div> <p>Log Types</p> <div><p>Counselling Log Type Counts (3838)</p><p>All Schools 2022 - 2023 School Year All Grades</p><table><tr><th>Log Type</th><th>Count</th></tr><tr><td>Individual Counselling Session</td><td>1616</td></tr><tr><td>Universal (Class/School) Counselling Presentation</td><td>594</td></tr><tr><td>Targeted (Group) Counselling Session</td><td>395</td></tr><tr><td>Meeting with Parent/Guardian</td><td>683</td></tr><tr><td>Meeting with School Staff</td><td>336</td></tr><tr><td>Meeting with Outside Agency</td><td>29</td></tr><tr><td>Drop In</td><td>55</td></tr></table></div> <ul style="list-style-type: none"><li>The team received 328 referrals; 144 male students and 184 female students. We contracted a therapist from Peace River (Charis Nepinak) who provided services to 7 students at HLPS who were on the wait list.</li></ul> <p><b>Connectivity Survey Results:</b> Primary results</p> <div><p>All Questions</p><p>By Excited Happy Sad Worried</p><table><tr><th>Question</th><th>Excited</th><th>Happy</th><th>Sad</th><th>Worried</th></tr><tr><td>The adults in my school make me feel ?</td><td>362</td><td>1111</td><td>15</td><td>25</td></tr><tr><td>The other kids in my school make me feel ?</td><td>357</td><td>924</td><td>84</td><td>80</td></tr><tr><td>This is how I feel most days while I'm at school ?</td><td>434</td><td>852</td><td>71</td><td>88</td></tr></table></div>	Session Length	Count	Under 10 minutes	762	10-30 minutes	495	30-60 minutes	1873	2+ hours	26	half day	2	1-2 Hours	261	N/A	0	Log Type	Count	Individual Counselling Session	1616	Universal (Class/School) Counselling Presentation	594	Targeted (Group) Counselling Session	395	Meeting with Parent/Guardian	683	Meeting with School Staff	336	Meeting with Outside Agency	29	Drop In	55	Question	Excited	Happy	Sad	Worried	The adults in my school make me feel ?	362	1111	15	25	The other kids in my school make me feel ?	357	924	84	80	This is how I feel most days while I'm at school ?	434	852	71	88
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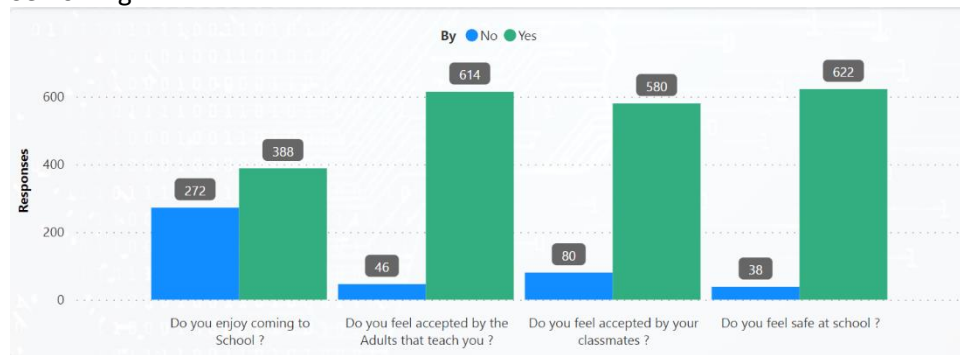
### Grades 4-6



### Grades 7-9



### Senior High



- FVSD staff support-Willard, Natasha and Amanda have all been busy providing services to our staff, and in some cases their spouses. We have very few staff accessing the supports through Ink Blot, but I am working with ASEBP on a plan for next year. Natasha comes north once/month for four days (2 days in High Level and 2 days in La Crete) and Amanda comes north one weekend/month to High Level. Natasha and Amanda have been completely booked every visit. Willard is building up his clientele post-heart surgery, but he continues to provide excellent clinical supervision to our MHT team.
- All schools have aligned their connectivity goal in their Assurance Plan to build meaningful community connections. Many schools have developed goals to ensure their staff develop a sound understanding of community context (norms, values, and beliefs).
- We are organizing a mini-mental health summit for our November 10<sup>th</sup> PD. We are working with NRLC and will offer our Zone 1 counterparts the opportunity to join this day virtually. We will have expert speakers present in the areas of supporting youth through anxiety, dealing with difficult personalities, and self-care.

# Numeracy

Gilbert Morris

- The focus this past year was establishing interventions at the grade 2-4 levels, developing curriculum support resources, revising grades 4-6 common assessments to reflect new curriculum, and working with school administrators to improve their understanding of effective instructional practices that are research-based.
- WRAT 5 (Wide Range Achievement Test) Division Measure for Gr. 1-9 (norm referenced and standardized).
- Overall: In the fall of 2022 we had 35.1% of grade 2-9 students average or above on the WRAT5 and 51% of our grade 1-9 students average or above in the winter of 2023. In the spring of 2023, we had 57.5% [Target 75%] of our grade 1-9 students scoring average or above. A 22.4 % increase over the course of the school year. The following table shows the growth for each grade level over the course of the school year:

	Year	2022 / 2023					
	Period	Fall		Winter		Spring	
Grade	Term Grouping	Current	Change	Current	Change	Current	Change
1	Average and Above			54.7%		81.4%	↑ 26.8%
	Below Average			45.3%		18.6%	↓ -26.7%
2	Average and Above	56.2%		68.1%	↑ 11.9%	73.6%	↑ 5.5%
	Below Average	43.8%		31.9%	↓ -11.8%	26.4%	↓ -5.3%
3	Average and Above	39.2%		57.9%	↑ 19.3%	55.1%	↓ -2.5%
	Below Average	60.8%		42.1%	↓ -18.7%	44.9%	↑ 2.7%
4	Average and Above	22.4%		47.3%	↑ 25.1%	51.5%	↑ 5.3%
	Below Average	77.6%		52.7%	↓ -24.9%	48.5%	↓ -4.2%
5	Average and Above	23.1%		39.5%	↑ 19.0%	51.1%	↑ 12.1%
	Below Average	76.9%		60.5%	↓ -16.4%	48.9%	↓ -11.6%
6	Average and Above	20.0%		40.9%	↑ 22.5%	43.8%	↑ 2.9%
	Below Average	80.0%		59.1%	↓ -20.9%	56.2%	↓ -2.4%
7	Average and Above	37.3%		49.6%	↑ 12.3%	47.6%	↑ 0.4%
	Below Average	62.7%		50.4%	↓ -12.3%	52.4%	↑ 1.9%
8	Average and Above	39.4%		48.0%	↑ 8.6%	46.7%	↓ -1.3%
	Below Average	60.6%		52.0%	↓ -8.6%	53.3%	↑ 1.3%
9	Average and Above	42.8%		50.9%	↑ 8.7%	60.8%	↑ 10.0%
	Below Average	57.2%		49.1%	↓ -8.1%	39.2%	↓ -10.0%

For the 2023-2024 school year, plans are in place to establish:

- Numeracy Coaches - Each school will have a 0.25 FTE Numeracy Coach that will work with math teachers to improve content knowledge and the delivery of content.
- Interventions for grades 5-8.
- Procuring print resources and digital resources that not only align to the new curriculum, but also have pedagogical practices that develop the student's understanding of mathematical concepts (conceptual understanding), rather than just procedures.

# Literacy

Sharon McLean

Year	2022 / 2023				2022 / 2023				2022 / 2023			
Period	Fall				Winter				Spring			
Year	2022 / 2023				2022 / 2023				2022 / 2023			
Term Grouping	Students	Current	Period Dif	Year Dif	Students	Current	Period Dif	Year Dif	Students	Current	Period Dif	Year Dif
Average and Above												
TOSREC	409	58.1%			448	66.7%	↑ 8.6%		423	67.8%	↑ 1.1%	↑ 8.9%
TOSWRF	587	81.0%			564	84.6%	↑ 3.6%		521	84.4%	↓ -0.1%	↑ 2.8%
TOWRE	483	70.0%			465	72.1%	↑ 2.1%		454	75.4%	↑ 3.3%	↑ 6.3%

\*Data includes all students, even those on IPPs (Individualized Program Plans). Overall, we see gains in Decoding, Fluency and Comprehension. In almost all schools we see the percentage of students above average increase in the higher divisions. In our ELL schools, we see significant gains in Division 2 and 3. High Schools like LCPS and HLPS see fewer students requiring interventions, we no longer need to run Empower at LCPS and have no pull-out interventions at this time, as opposed to many interventions our first two years.

## Observation of Data:

Over the course of the year schools were focused on a commitment to high-quality literacy instruction. Principals saw this as the shared responsibility of all educators and teachers to work collaboratively to identify explicit and implicit literacy expectations to support learning.

There was a focus on foundational literacy skills that include the daily teaching of Phonemic Awareness and Phonics.

Overall, we do see gains in Decoding and have identified Comprehension as an area of focus for the following year.

Overall, we do see an increase in the percentage of students reading in the average range, we see less students requiring reading interventions; however, we do see more students coming into the school in higher grades that do not know how to read and have not been in school for a few years.

In our first year, the average and above was in the 50's, where now we are up in the high 60's, 70's. Fewer students going into Junior High are unable to decode and read. Work needs to be done with Comprehension and Vocabulary.

## Planning for Success:

-Teachers have been working with the new curriculum, developing competence in the teaching of Phonics, Phonemic Awareness and Word Work. What we are seeing a need for, is reading programs, more books, more daily reading and time to read. -

-We need to develop a model to train new teachers in how to teach reading. With new teachers coming in each year, we do not have a system in place that will sustain practice, school to school on a yearly basis. Though we have a framework, we need to identify who will be doing the training.

- We are providing support and training for coaches in schools with the Implementation of Content Coaching and a new model of coaching in schools.

- Principals have been asked to ensure that schoolwide reading and writing programs are running in classrooms.

-Schools have embraced the Science of Reading, with a focus on foundational skills. Vocabulary and Comprehension/Reading programs/writing programs need to be implemented with consistency.

- We are training more teachers in the Empower Comprehension and Vocabulary program. At Florence MacDougal, we did not have the need to run more decoding interventions, which was good to see. Schools are moving away from running too many interventions, limiting pull out by implementing quality universal programming.

- Grade 4/5 Reading Research-Buffalo Head and Spirit of the North

- We have committed to five days of ELA support for Junior High-4 Days of Junior High Professional Development with Tannis Nizoli

	<p>-Teachers have identified Vocabulary and Reading Strategies as an area of learning.</p> <p><b>Division Support for Literacy:</b></p> <ul style="list-style-type: none"> <li>-Staffing- hiring of great teachers</li> <li>-Training for EA's, ongoing support, experienced Interventionist to run reading programs, Empower Decoding and Comprehension programs, commitment to priorities.</li> <li>-Resources- Support for Coaches in Schools, Data, Resources, Research, books</li> </ul>
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## MONITORING REPORTS

### **RE: FINANCE REPORT**

A copy of the revenues and expenditures for the period of September 1, 2023, to September 30, 2023, is attached.

Policy References:

3.4 Finances (3.4.3 and 3.4.4)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION:

\_\_\_\_\_ moved that the Board of Trustees accept the Finance Report as of September 30, 2023.

# Fort Vermilion School Division

## YEAR-TO-DATE REVENUE & EXPENSES

	Budget 2023-2024	September, 2023	Year to Date	Percentage
OPERATIONS (SUMMARY)				1 of 12 months
Revenues				8.33%
Alberta Education	\$50,579,084	\$4,241,586	\$4,241,586	8.39%
Other - Government of Alberta	\$57,222	\$0	\$0	0.00%
Federal Government and First Nations	\$6,067,849	\$124,471	\$124,471	2.05%
Other Alberta school authorities	\$0	\$0	\$0	0.00%
Out of province authorities	\$0	\$0	\$0	0.00%
Alberta Municipalities - special tax levies	\$0	\$0	\$0	0.00%
Property taxes	\$0	\$0	\$0	0.00%
Fees	\$100,000	\$8,349	\$8,349	8.35%
Other sales and services	\$1,054,718	\$58,871	\$58,871	5.58%
Investment income	\$275,000	\$30,401	\$30,401	11.05%
Gifts and donation	\$0	\$0	\$0	0.00%
Rental of facilities	\$325,000	\$34,799	\$34,799	10.71%
Fundraising	\$750,000	\$26,921	\$26,921	3.59%
Gain on disposal of capital assets	\$0	\$0	\$0	0.00%
Other revenue	\$0	\$0	\$0	0.00%
Total revenues	\$59,208,873	\$4,525,398	\$4,525,398	7.64%
Expenses By Program				
Instruction - ECS	\$1,628,235	\$130,436	\$130,436	8.01%
Instruction - Grade 1-12	\$41,134,491	\$3,542,491	\$3,542,491	8.61%
Plant operations and maintenance	\$8,613,375	\$584,120	\$584,120	6.78%
Transportation	\$4,325,965	\$306,387	\$306,387	7.08%
Board & system administration	\$2,308,824	\$271,751	\$271,751	11.77%
External services	\$1,197,983	\$115,857	\$115,857	9.67%
Total expenses	\$59,208,873	\$4,951,042	\$4,951,042	8.36%
Annual Surplus (Deficit)	\$0	(\$425,644)	(\$425,644)	
Expenses by Object				
Certificated salaries & wages	\$21,546,359	\$1,812,199	\$1,812,199	8.41%
Certificated benefits	\$4,849,294	\$367,755	\$367,755	7.58%
Non-certificated salaries & wages	\$13,579,706	\$1,257,065	\$1,257,065	9.26%
Non-certificated benefits	\$3,186,660	\$255,979	\$255,979	8.03%
Services, contracts and supplies	\$12,355,738	\$959,001	\$959,001	7.76%
Amortization expense	\$3,588,519	\$299,043	\$299,043	8.33%
Interest on capital debt	\$0	\$0	\$0	0.00%
Other interest and finance charges	\$0	\$0	\$0	0.00%
Losses on disposal of tangible capital assets	\$0	\$0	\$0	0.00%
Other expenses	\$102,597	\$0	\$0	0.00%
Total Expenses	\$59,208,873	\$4,951,042	\$4,951,042	8.36%

OTHER BUSINESS

**RE: NAMING OF HIGH LEVEL COLLEGIATE BUILDING**

Submitted by Mike McMann, Superintendent of Schools.

RECOMMENDATION:

\_\_\_\_\_ moved that the Board of Trustees name the High Level Collegiate Building “Gramson Centre”.

**ADDITIONAL ITEMS**

(as indicated on Approval of Agenda)

1.

2.

3.

4.

**ADJOURNMENT**

\_\_\_\_\_ moved that the Board of Trustees adjourn the meeting at  
\_\_\_\_\_ pm.

**FORT VERMILION SCHOOL DIVISION  
BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING AGENDA  
OCTOBER 18, 2023  
CENTRAL OFFICE – 10:00 A.M.**

1.	Attendance	2
2.	Call to Order	2
3.	Election of Chair	2
4.	Turnover of Chair	2
5.	Election of Vice-Chair	3
6.	Establishment of Representatives	3
7.	Establishment of Board Meeting Dates	4
8.	ATB Financial Signing Authority	4
9.	Adjournment	4

ATTENDANCE

Trustees:

Administration:

Staff:

CALL TO ORDER

Associate Superintendent of Finance, Norman Buhler, called the meeting to order at \_\_\_\_\_ a.m.

ELECTION OF  
CHAIR

Associate Superintendent of Finance, Norman Buhler, called for nominations for the position of Chair of the Fort Vermilion School Division for the period October 18, 2023, to October 2025.

First call:

Second call:

Third call:

Nominations cease:

(Election, if required, by secret ballot.)

\_\_\_\_\_ moved that the election of Chair for the 2023-2025 term be conducted by secret ballot.

\_\_\_\_\_ was declared elected as Chair of the Board of Trustees of the Fort Vermilion School Division for the 2023-2025 term.

\_\_\_\_\_ moved that all ballots used for the election of Chair for the 2023-2025 term be destroyed.

TURNOVER OF CHAIR

The Associate Superintendent of Finance turned over the chair to newly elected Board Chair, \_\_\_\_\_.

ELECTION OF  
VICE-CHAIR

\_\_\_\_\_, Board Chair, called for nominations for the position of Vice-Chair of the Fort Vermilion School Division for the period October 18, 2023, to October 2024.

First call:

Second call:

Third call:

Nominations cease:

(Election, if required, by secret ballot.)

\_\_\_\_\_ moved that the election of Vice-Chair for the 2023-2024 term be conducted by secret ballot.

\_\_\_\_\_ was declared elected as Vice-Chair of the Board of Trustees of the Fort Vermilion School Division for the 2023-2024 term.

\_\_\_\_\_ moved that all ballots used for the election of Vice-Chair for the 2023-2024 term be destroyed.

ESTABLISHMENT OF  
REPRESENTATIVES

2022-2023 Representatives:

Alberta School Boards Association Zone 1 – Henry Goertzen  
Fort Vermilion Community Education Committee – Linda Kowal  
Negotiation Committee – Tim Driedger and Linda Kowal  
Teachers' Employer Bargaining Association – Tim Driedger  
Blue Hills Community Complex – John Zacharias  
Audit Committee – Marc Beland, Dale Lederer & Amanda Paul  
Rural Caucus – Benjamin Friesen

\_\_\_\_\_ moved that the following trustees be appointed as representatives on the various associations/councils for the period October 18, 2023 to October 2024.

Alberta School Boards Association Zone 1 (1 member) -  
\_\_\_\_\_

Fort Vermilion Community Education Committee (1 member) -  
\_\_\_\_\_

Negotiation Committee (2 members) - \_\_\_\_\_ and \_\_\_\_\_

Teachers' Employer Bargaining Association (1 member) - \_\_\_\_\_

Blue Hills Community Complex (1 member) - \_\_\_\_\_

Audit Committee (Board Chair & 2 members) - \_\_\_\_\_ and \_\_\_\_\_

Rural Caucus (1 member) - \_\_\_\_\_

ESTABLISHMENT OF  
BOARD MEETING  
DATES

\_\_\_\_\_ moved that the Board of Trustees establish the Board Meeting dates for the 2023-2024 school year as follows:

September 19, 2023

October 18, 2023

November 29, 2023

January 24, 2024

March 27, 2024

April 17, 2024

May 22, 2024

June 19, 2024

ATB FINANCIAL  
SIGNING AUTHORITY

\_\_\_\_\_ moved that the Board of Trustees give the following individuals signing authority on ATB Financial accounts with a two to sign requirement effective October 18, 2023:

Michael McMann - Superintendent

Norman Buhler – Associate Superintendent of Finance

Payne Cardinal – Director of Finance

Karen Smith - Associate Superintendent

Natalie Morris – Associate Superintendent

Terrence Gibson - Associate Superintendent

\_\_\_\_\_ - Board Chair

\_\_\_\_\_ - Vice Chair

ADJOURNMENT

\_\_\_\_\_ moved that the organizational meeting be adjourned at \_\_\_\_\_ a.m.



Target Audience	Messages	Action/Tools	Timing	Persons Involved
Media	This school division is a source of important and interesting community news. We'd like to work with you to ensure the region has valuable information about learning.	a. Summer newsletter and welcome to staff, students and parents b. Welcome back ad in local newspapers c. Ad listing all trustees and wards d. Occasional ads and stories e. Periodical interviews with media f. FVSD Awards Program article in newspaper	a. August b. September c. October d. Ongoing e. Ongoing f. June	a. Superintendent b. Superintendent c. Superintendent d. Superintendent e. Executive/Board Chair f. Superintendent
Staff	Your teaching of students has a crucial impact on their future success.	a. Welcoming email to all staff b. PD Day Address c. Merry Christmas email to all staff d. Deliver chocolates to all staff to show appreciation e. Retirement Gala Address f. Awards Ceremony Address g. Email to all staff to express commendation and best wishes	a. September b. September c. December d. December e. May f. June g. June	a. Board Chair b. Board Chair /Superintendent c. Board Chair d. All Trustees e. Board Chair f. Board Chair g. All Trustees
Elected Officials	A strong, public education system is the cornerstone of an economic development attraction strategy and strong prosperous communities.  We are fulfilling our mandate as a school division. Your awareness of our success and challenges is important.	a. Meeting with the Minister of Education b. Meeting with the Minister of Infrastructure c. Meeting with Member of Legislative Assembly	a. When necessary b. When necessary c. When necessary	a. All Trustees and Superintendent b. All Trustees and Superintendent c. All Trustees and Superintendent
School Councils / Parents	We are committed to your success as a Council.  You are our partner in education.  We are all working together to build strong communities.	a. Council of School Council Meetings b. Attendance at School Council Meetings c. Attendance at Zone 1 Alberta School Boards Association Meetings d. Attendance at Alberta School Board Association Annual General Meetings	a. November and May b. Monthly c. Bi-monthly  d. November and June	a. All Trustees and Executive b. All Trustees c. Trustee Representative / Superintendent d. All Trustees / Superintendent
First Nations	We have the interest of your children in mind. We want success for all people in this region. We want to work with you.	a. The Board will endeavor to meet with the three First Nations Chief and Councils who are affiliated with FVSD. b. Send Public Board meeting agenda and minutes to each First Nation Chief and Council	a. When necessary b. Monthly	a. Superintendent b. Superintendent

# BOARD COMMUNICATION PLAN 2023-2026